Minutes of Regular Board Meeting December 18, 2019

A regular meeting of the Board of Directors of the Central Lincoln People’s Utility District was held at the Reedsport Office on Wednesday, December 18, 2019. President Tymchuk called the meeting to order at 10:00 a.m. and asked that roll be called.

Directors present:    Keith Tymchuk, President
                     Curt Abbott, Vice President & Assistant Treasurer
                     Paul Davies, Secretary
                     Judy Matheny, Treasurer
                     Jim Chambers, Board Member

President Tymchuk welcomed staff and visitors to the meeting:

             Ty Hillebrand, Acting General Manager
             Sunnetta Capovilla, Executive Assistant
             Chris Chandler, Public Affairs Manager
             Mark Freeman, Director of Employee, Customer & Community Services
             Brandon Hignite, Director of Shared Services
             Gail Malcolm, Senior Project Manager
             Ken Murray, Information Technology Manager
             Teri Turner, Human Resources Manager
             Pete Gintner, Central Lincoln Legal Counsel
             Wayne Belmont, Lincoln County Counsel

Consent Agenda

The Board approved the following Consent Agenda items as presented:
   a) Minutes from November 20, 2019
   b) Accounts Payable Check Register for November 2019

Monthly Financial Reports

The Board reviewed and discussed the following financial reports:
   a) Accounts Receivable Aging Analysis as of November 30, 2019
   b) Cash Report as of November 30, 2019
   c) Contribution Margin Analysis Fiscal YTD

Resolution 969
Authorization of Banking Depository in Reedsport

Central Lincoln staff has identified a business need to have a local bank depository in Reedsport. Since the adoption of Resolution 717 in January 2017, staff has experienced changes in job titles and duties. Resolution 969 updates the authorized signatories and officers as well as adding First Interstate Bank in Reedsport. After discussion, the following motion was made:

   Motion: Mr. Abbott moved and Mrs. Matheny seconded to adopt Resolution 969, which identifies current depositories, signatories and officers for Central Lincoln bank accounts; and adds First Interstate Bank, Reedsport Branch as an authorized depository. Aye: Matheny, Abbott, Chambers, Davies, Tymchuk. Motion was later amended and approved to delete electronic transfer language regarding names and positions of staff per First Interstate’s request.
Confirm Next Board Meeting Agenda  
January 15, 2020– Newport Office

Board Meeting 10:00 a.m.  
Consent Agenda – Minutes, A/P Check Register  
A/R Analysis, Cash Report, Contribution Margin  
Various Governance Policies  
Election of 2020 Officers & Signing Authority  
Board Meeting Dates & Locations  
Authorization for Board to Attend Meetings & Workshops  
Adoption of Deferred Compensation Committee Charter  
Contract Award: Substation 134 Expansion Project

General Manager’s Report

SCADA Access Enhancements

In Mr. Grove’s absence, Mr. Hillebrand noted that a new application has been added to the SCADA (Supervisory Control and Data Acquisition) program that allows users viewing capabilities from mobile devices. During events, operators now have access from their phone or tablet to view outage data allowing for quicker analysis and response time.

Early Warning Sensors

In partnership with University of Oregon, Central Lincoln crews recently finished installation of seven early warning sensors in substations along the coast to provide early warning in case of an earthquake. Central Lincoln has also selected Varius, a technology provider, to work with IT, Engineering, and Facilities to start a pilot program for integrating early warning technology into Central Lincoln’s work processes.

Enhanced Fiber Communications

Central Lincoln has signed an agreement with LS Networks to provide a redundant communication path to Florence from Newport, by using existing fiber that runs through Corvallis and Eugene to Florence. The Board will hear more about this in January.

Directors’ Discussion

Selection of OPUDA Delegates

Every calendar year, OPUDA (Oregon PUD Association) members are expected to appoint two voting members to OPUDA’s Board of Directors. Judy Matheny was appointed to serve as Central Lincoln’s primary voting delegate and Curt Abbott as Central Lincoln’s alternate delegate for 2020.

Customer Trespassed from Central Lincoln Property

Mr. Tymchuk and Mr. Hillebrand discussed a recent event in which a customer, upset about a disconnect and subsequent fee issue, proceeded to intimidate and threaten staff, to the point staff was no longer comfortable with this customer coming into Central Lincoln offices. Management reached out to law enforcement and requested this customer be trespassed from all Central Lincoln properties. Mr. Freeman and Mr. Hillebrand will email this customer various options in an attempt to address his concerns.
Executive Session 10:45 a.m.
The regular meeting was recessed into Executive Session in accordance with ORS 192.660(2)(e) “To conduct deliberations with persons designated by the governing body to negotiate real property transactions” and ORS 192.660(2)(d) “To conduct deliberations with persons designated by the governing body to carry on labor negotiations.”

Regular Session Reconvened at 11:39 a.m.

Resolution 970
Collective Bargaining Agreement with I.B.E.W. Local 659

Central Lincoln’s existing collective bargaining agreement (Agreement) with I.B.E.W. Local 659 expires on March 31, 2020. Since September, the LMC (Labor Management Committee) has been using an interest-based bargaining process to negotiate the terms of a new Agreement including a schedule of wages. On December 11, 2019, represented employees voted on, and approved the Agreement reached during negotiations. This is a four-year contract with a two-year wage opener.

Represented employees will move to a year-round 10-hour workday, 4-day workweek. As discussed previously with the Board, all Central Lincoln employees will switch to the same schedule by April 2020. Per the existing contract, represented employees will move to 4-10s on March 2, 2020 unless requested earlier through the LOA (letter of agreement) process. After discussion, the following motion was made:

Motion: Mr. Abbott moved and Mr. Davies seconded to adopt Resolution 970, which authorizes and directs the General Manager, or designee, to execute the proposed Agreement with I.B.E.W. Local 659, and all other documents and instruments that may be necessary or appropriate in order to carry out the intent of the Resolution. Aye: Matheny, Abbott, Chambers, Davies, Tymchuk.

There being no further business, the meeting adjourned at 11:43 p.m.

Paul Davies, Board Secretary

Keith Tymchuk, Board President