

**Minutes of Regular Board Meeting March 20, 2013**

A regular meeting of the Board of Directors of the Central Lincoln People's Utility District was held at the Newport office on Wednesday, March 20, 2013 at 10:00 a.m. PDT. President Abbott called the meeting to order and asked that the roll be called.

Members present: Curt Abbott  
Larkin Kaliher  
Judy Matheny  
Tom Tymchuk

Members absent: Ron Benfield

Others present: Paul Davies, General Manager  
Brian Barth, Accounting & Finance Manager  
Julie Brown, Executive Assistant  
Chris Chandler, Communication, Community & Economic Development Manager  
Brandon Hignite, Power Analyst  
Dennis Hinton, Customer Service & Energy Services Manager  
Bruce Lovelin, Chief Engineer & Systems Engineering Manager  
Gary Nieborsky, Distribution, Engineering & Operations Manager  
Kay Moxness, Central Lincoln retiree  
Debra Smith, Asst. General Manager, Eugene Water & Electric Board

**Staff and Visitors Recognized**

President Abbott welcomed staff and visitors to the meeting.

**Public Comment**

President Abbott announced that this was an opportunity for comment on Resolution No. 870, concerning the hiring of a new General Manager for Central Lincoln. Ms. Kay Moxness, a Central Lincoln retiree who was present, congratulated the board on their selection of Ms. Debra Smith, Assistant Manager of Eugene Water & Electric Board, as the next proposed General Manager of the District. There were no further public comments on the General Manager hiring process.

**Consent Agenda**

The Board took action to approve the following Consent Agenda items as presented:

- a) Minutes of February 20, 2013 Regular Board Meeting
- b) Vouchers for February, 2013
- c) Uncollectibles for February, 2013
- d) Directors' Cash Report dated March 20, 201

**Review Governance Process, pg. 10-19**

A discussion on the Board Governance Process, pgs. 10-19 in the Governance Policy was held. The decision was made to change:

- Item 7 on page 12 to read, "See Resolution No. 862".
- Paragraph d. on page 13 to read, "Regular meetings will be held on the 3<sup>rd</sup> Wednesday each month unless changed by a motion of the board."

There were no further changes made.

**Pension & Trust Amendment**

Mr. Davies explained that the proposed Amendment to the Pension Plan & Trust would move the three-year earning period for pension benefits forward to be effective July 1, 2013.

After discussion the following motion was made:

**Motion:** Mrs. Matheny moved and Mr. Tymchuk seconded that the Amendment to Central Lincoln's Restated Pension & Trust be approved, effective July 1, 2013. Aye: Tymchuk, Kaliher, Matheny, Abbott.

**Resolution No. 870**  
**Hiring a New General Manager**

President Abbott noted Resolution No. 870 was a proposal to hire Ms. Debra J. Smith as General Manager of Central Lincoln People's Utility District as Mr. Paul Davies will be retiring on June 30<sup>th</sup> 2013.

Mr. Davies explained that Ms. Smith would begin employment on June 10, 2013, and would assume the title of Assistant General Manager until July 1<sup>st</sup>. when she would officially become the General Manager upon his retirement. After discussion, the following motion was made:

**Motion:** Mr. Kaliher moved, and Mrs. Matheny seconded that Resolution No. 870, to hire Ms. Debra J. Smith as the General Manager of Central Lincoln People's Utility District, effective July 1 (with the title of Assistant General Manager effective June 10<sup>th</sup>) be approved. Aye: Tymchuk, Kaliher, Matheny, Abbott.

**April Board Agenda - Depoe Bay City Hall**

Board Meeting - 10:00 a.m.      Asset Protection, pg.6, Customer Feedback, pg.9, Annual Board Plan, pg. 17, Conservation Presentation, Budget Presentations.

Consent Agenda -              Minutes, vouchers, petty cash, uncollectibles, and Directors' cash report

Mr. Davies proposed that the June board meeting in Yachats, in which the Employee Forum is scheduled, be switched with the July board meeting in Florence, to take place after the new General Manager starts on July 1<sup>st</sup>. After discussion the following motion was made:

**Motion:** Mr. Kaliher moved and Mrs. Matheny seconded that the June and July board meetings be swapped so the Employee Forum in Yachats would be in July to take place after the arrival of the new General Manager. Aye: Tymchuk, Kaliher, Matheny, and Abbott.

### **Manager's Report**

#### **Retirement Letter**

Mr. Davies discussed his retirement letter addressed to the board which officially established his retirement date as July 1, 2013. In it he praised the staff at Central Lincoln for their dedication and offered his thanks to the board "for providing me the support and latitude that has allowed me to do the job of General Manager since 1999."

#### **Customer Appreciation**

Mr. Davies briefly mentioned two customer *Your Opinion Really Counts!* responses which praised the customer service received at the Florence office.

#### **Alsea Bay Update**

Mr. Davies asked Mr. Lovelin to update the board on the Alsea Bay transmission structure replacement project nearly completed in Waldport. Mr. Lovelin recapped a no-injury accident which occurred on March 5th, in which a contractor crane collapsed, causing minimal damage to one of the two new steel transmission structures. He discussed the steps that ensued to successfully complete the project.

#### **OCCA Grant Letter**

Ms. Moxness thanked staff for submitting an excellent letter of support for the Oregon Coast Council of the Arts for its remodel of the Performing Arts Center in Newport. The letter will be used by OCCA in its efforts to secure grants from foundations and donors outside Lincoln County.

### **Directors Discussion**

#### **NorthWest Public Power Association**

A discussion on Board travel reimbursement to the NWPPA Annual Meeting in Bellevue Washington on May 19-23 was held. After discussion the following motion was made:

**Motion:** Mr. Kaliher moved and Mrs. Matheny seconded that the board be reimbursed at the current IRS rate for driving their vehicles to Bellevue Washington for the annual meeting. Aye: Tymchuk, Kaliher, Matheny, Abbott.

- Mr. Davies also noted that NWPPA was requesting a Voting Delegate for the annual meeting to be held in Bellevue Washington, May 19th through the 23<sup>rd</sup>. It was the consensus of the board that Larkin Kaliher be the Primary Voting Delegate and Mrs. Matheny the Secondary.

## **Oregon PUD Association**

### **Federal vs. State**

A discussion was held concerning OPUDA's level of involvement with federal legislators versus state legislators:

- It was stated that a group strategy, with strategic guidance, was necessary to help determine OPUDA's commitment at a federal level.
- Ms. Smith commented on work relationships with local, state and federal legislators she had experienced that might be helpful to OPUDA.
- Ms. Chandler stated that it was important to build relationships with the senior staff at the federal level to have more direct access for any local "hot button" issues that might arise in the future.
- Ms. Chandler also stated that Ms. Val Stackhouse-West might be available as a federal consultant to help coordinate the effort. Miss Stackhouse-West could provide a quote for the cost of the service, in addition to the time commitment necessary to provide a structure to work within. Hopefully this information could be presented at the next OPUDA meeting.

### **Lobby Day Review**

President Abbott asked Ms. Chandler to discuss Lobby Day in Salem on March 14<sup>th</sup>. She stated that she, Mr. Benfield, and Central Lincoln lobbyist Mr. Tom Barrows attended thirteen different appointments with Oregon legislators and were able to discuss many issues and topics. A list and a grid were provided by OPUDA's lobbyists, the Romaine Group LLC, for use with special issues with specific legislators.

### **Oregon Department of Energy**

President Abbott stated that Ms. Lisa Schwartz, who is the new ODOE Director, spoke briefly at the last OPUDA meeting. A good positive dialogue was held and future conversations will continue.

### **BPA Transmission Project**

Ms. Chandler gave a brief update on a meeting with Bonneville Power Administration concerning the rebuild of the Lane-Wendson transmission line. Public meetings will be held in two weeks' time with a 2015 start date if the project moves forward. The meeting adjourned at 11:36 a.m.

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Larkin Kaliher, Secretary

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Curt Abbott, President