

Minutes of Regular Board Meeting June 26th, 2013

A regular meeting of the Board of Directors of the Central Lincoln People's Utility District was held at the Florence office on Wednesday June 26, 2013 at 10:00 a.m. PDT. President Abbott called the meeting to order and asked that the roll be called.

Members present: Curt Abbott
Ron Benfield - via telephone
Larkin Kaliher
Judy Matheny
Tom Tymchuk

Others present: Paul Davies, General Manager
Debra Smith, General Manager July 1, 2013 - via telephone
Brian Barth, Accounting & Finance Manager
Julie Brown, Executive Assistant
Chris Chandler, Communication, Community & Economic Development Manager
Doug Dawson, Communications & IT Manager
Brandon Hignite, Power Analyst
Dennis Hinton, Customer & Energy Services Manager
Bruce Lovelin, Chief Engineer & Systems Engineering Manager
Gary Nieborsky, Distribution, Engineering & Operations Manager
Wade Carey, Energy Services Administrator
Michael Sleight, Central Lincoln customer and retiree

Staff and Visitors Recognized

President Abbott welcomed staff and visitors to the meeting.

Public Comment

President Abbott asked Mr. Sleight if he would like to address the board. Mr. Sleight said he was present to commend Mr. Davies and the Board of Directors for the work accomplished for Central Lincoln over the years. He also expressed his appreciation to Mr. Davies for the years he worked with him at Central Lincoln.

Mr. Sleight left the meeting at this time.

Executive Session
10:05 a.m.

President Abbott adjourned the regular meeting and convened to an executive session for the purpose of discussing a power sales contract, pursuant to : ORS192.660(2)(f), which allows the board to meet in executive session to consider records that are exempt by law from public inspection.”

President Abbott adjourned the executive session and reconvened to the regular meeting at 10:25 a.m.

Consent Agenda

The Board took action to approve the following Consent Agenda items as presented:

- a) Minutes of May 15, 2013 Regular Board Meeting
- b) Vouchers for May, 2013
- c) Petty Cash for May, 2013
- d) Uncollectibles for May, 2013
- e) Directors' Cash Report dated June 26, 2013

Alsea Bay Structure and Re- Conductor Project

Bid No. 04-006-13

Mr. Davies asked Mr. Lovelin to discuss Bid No. 04-006-13. Mr. Lovelin explained that this is the second phase of the Alsea Bay 69kV transmission project in Waldport. It involves procurement of a contractor to furnish labor and equipment to install approximately 3,360 feet 652 AAC conductor for a three phase 69kV transmission line, and two runs of OPGW fiber optic cable crossing the Alsea Bay. It also includes replacement of the north side landing structure from wood to steel and the south side single pole landing structure from wood to steel. After review of the seven bids received, staff recommended that Rogue Line be awarded the bid at the bid price of \$263,074.64. After discussion the following motion was made:

Motion: Mr. Kaliher moved and Mrs. Matheny seconded that Bid No. 04-006-13 for an Alsea Bay Structure and Re-Conductor project be awarded to Rogue Line LLC for a total price of \$263,074.64. Aye: Tymchuk, Benfield, Kaliher, Matheny, Abbott.

Bid No. 04-007-13

Alsea Bay Transmission Pole Replacement

Mr. Davies asked Mr. Lovelin to discuss Bid No. 04-007-13. Mr. Lovelin explained that the project involves procurement of a contractor to furnish labor and equipment to replace 18 69kV wood transmission structures. All material will be provided by Central Lincoln. After review of the eight bids received, staff recommended that the bid for 18 69kV wood transmission structures be awarded to International Line Builders Inc. for a total price of \$128,605.91. After discussion the following motion was made:

Motion: Mr. Kaliher moved and Mr. Tymchuk seconded that Bid No. 04-007-13 for labor and equipment to replace 18kV wood transmission structures be awarded to International Line Builders Inc. for a total price of \$128,605.91. Aye: Tymchuk, Benfield, Kaliher, Matheny, Abbott.

Resolution No. 871

Designating New Registered Agent

Mr. Davies explained that since he was retiring, effective June 28, 2013, it was necessary to designate a new registered agent for Central Lincoln. After discussion the following motion was made:

Motion: Mr. Kaliher moved and Mr. Benfield seconded that effective July 1, 2013, Ms. Debra Smith be appointed the registered agent for Central Lincoln. Aye: Tymchuk, Benfield, Kaliher, Matheny, Abbott.

July 17th Board Agenda - Overleaf Lodge Yachats

Board Meeting - 1:00 p.m.	Conservation Review
Consent Agenda -	Minutes, vouchers, petty cash, uncollectibles, and Directors' cash report

Manager's Report

MyMeter Presentation

Mr. Carey gave a presentation on MyMeter, a web-based energy information portal that will provide customers with current energy usage information and tools for better information about their electric bills. He explained that because MyMeter allows both the customer and the customer service representative to view the same information together, inquiries can be resolved with a phone conversation. Customers will be able to view a graphic representation of their monthly usage totals and bills for the past two years. Mr. Carey stated that MyMeter will be available for customers in the coming months.

Cost of Service and Rate Study

Mr. Davies asked Mr. Hignite to discuss the recent COSA study. Mr. Hignite explained that Central Lincoln retained EES Consulting, Inc. to perform an electric cost of service and rate study as part of Central Lincoln's ongoing efforts to maintain fiscally prudent and fair rates for our customers. The report discussed the data inputs, assumptions and results that were part of developing the rate study.

Customer Past Due Notices

Mr. Hinton, Customer and Energy Services Manager, reviewed input from a customer who attended the May 15th Board meeting in Newport, requesting that Central Lincoln reminder notices mailing date be extended three additional days.

Boardlines

Ms. Chandler discussed the upcoming 2013 issue of "Boardlines."

Georgia Pacific

A handout of a Georgia Pacific Utility Audit for June 2013 was briefly discussed.

New General Manager

Mr. Davies reported that the transition to Central Lincoln's new General Manager, Ms. Debra Smith, is going very well. Mr. Davies has been acquainting Ms. Smith with Central Lincoln's policies, offices and infrastructure.

Directors Discussion

Northwest Public Power Association

The Board discussed the recent NWPPA Annual meeting held in Bellevue Washington June 17th-20th.

American Public Power Association

Mr. Kaliher gave an informative summation of the recent APPA National meeting in Nashville, Tennessee.

The meeting adjourned at 11:36 a.m.

Larkin Kaliher, Secretary

Curt Abbott, President