

Minutes of Regular Board Meeting February 20, 2013

A regular meeting of the Board of Directors of the Central Lincoln People's Utility District was held at the Newport office on Wednesday, February 20, 2013 at 10:00 a.m. PST. President Abbott called the meeting to order and asked that the roll be called.

Members present: Curt Abbott
Ron Benfield (via teleconference)
Larkin Kaliher
Judy Matheny
Tom Tymchuk

Others present: Paul Davies, General Manager
Brian Barth, Accounting & Finance Manager
Julie Brown, Executive Assistant
Chris Chandler, Communication, Community & Economic Development Manager
Brandon Hignite, Power Analyst
Dennis Hinton, Customer Service & Energy Services Manager
Bruce Lovelin, Chief Engineer & Systems Engineering Manager
Gary Nieborsky, Distribution Engineering & Operations Manager

Consent Agenda

The Board took action to approve the following Consent Agenda items as presented:

- a) Minutes of January 16, 2013 Regular Board Meeting;
- b) Vouchers for January, 2013;
- c) Uncollectibles for January, 2013;
- d) Directors' Cash Report dated February 20, 2013

Financial Condition, pg. 4

President Abbott asked Mr. Davies to discuss Central Lincoln's Financial Condition, from the Board's Governance Policy. Mr. Davies reported that the district has just finished the second quarter of FY-13 and has not expended more funds than have been budgeted in the current fiscal year. He then discussed the Capital Plan for FY 2012-2015, the assumptions made for that period, and a staffing target for 2015.

Board/General Manager Relationship, pg. 20-24

The board discussed the Board/General Manager Relationship from the Board's Governance Policy. After discussion it was determined to amend General Manager Compensation and Benefits, pg. 23 by adding the word *staff* to the following sentence: "*Comparable compensation and benefit packages will be researched by committee, staff or an outside source at the discretion of the Board on an annual basis.*"

Motion: Mr. Kaliher moved and Mrs. Matheny seconded to revise the wording of the Board/GM Relationship, page 23 of the Board's Governance Policy to read: *Comparable compensation and benefit packages will be researched by committee, staff or an outside source at the discretion of the Board on an annual basis.* Aye: Tymchuk, Kaliher, Benfield, Matheny, Abbott.

March Board Agenda - Newport Office

Board Meeting - 10:00 a.m. Review Governance Process, pg. 10-19, Pension
Amendment Update,
Consent Agenda - Minutes, vouchers, petty cash, uncollectibles, and
Directors' cash report

It was noted that the Oregon PUD Association Annual meeting conflicted with the September Central Lincoln Board meeting. The following motion was made:

Motion: Mrs. Matheny moved and Mr. Benfield seconded, to move the September Board meeting from September 18th to September 11th in Newport. Aye: Tymchuk, Kaliher, Benfield, Matheny, Abbott.

Manager's Report

Correspondence

OSHA

Mr. Davis discussed a letter received from the Oregon Occupational Safety & Health Division (OR-OSHA) stating it had completed a site inspection at the Reedsport Warehouse and did not observe any safety violations of the Oregon Safe Employment Act.

Customer Question

A letter from a Newport customer who was disputing her home energy usage was discussed.

Appreciation

A customer letter was read which commended Serviceman Mr. Don Taggart and Engineering & Operations Supervisor, Mr. Randy Grove, for their help in resolving a power outage problem at a home in Depoe Bay.

Legislative Issues

Mr. Davies asked Ms. Chandler to discuss state legislative issues that are currently pending. Ms. Chandler reviewed the recent Legislative Oversight Committee meeting; discussed Lobby Day on March 14th in Salem; and a discussed a presentation to OPUDA from Mr. Scott Lindsay from NWPPA (the NorthWest Public Power Association).

Alsea Bay Project

Mr. Davies asked Mr. Lovelin to review the progress on the Alsea Bay transmission structure replacement project currently underway in Alsea Bay in Waldport. Mr. Lovelin mentioned a February 28th start work date (in water) and a March 15th completion date.

Directors' Discussion Board Packets

Board Packets

Mr. Kaliher suggested that the monthly Board packets be sent electronically instead of mailing copies due to cutbacks in weekend postal service, and to conserve paper. It was determined that the packets will be sent electronically and some printed copies will be available as well.

Roundup and Level Pay

Mr. Benfield discussed a question raised by a customer concerning the District's Level Pay Program and the Round Up Program, (which provides assistance to customers in need).

Mr. Davies, Mr. Barth, Ms. Chandler, Mr. Hignite, Mr. Hinton, Mr. Lovelin and Mr. Nieborsky left the meeting at this time.

Executive Session

11:25 a.m.

President Abbott adjourned the regular meeting and convened to an executive session in accordance with: ORS 192.660(2)(a) "A governing body may hold an executive session to consider the employment of a public officer, employee, staff member or individual agent, if the body has satisfied certain prerequisites."

Mr. Abbott adjourned the executive session at 11:35 a.m., came into regular session and adjourned the meeting.

The meeting adjourned at 11:36 a.m.

Larkin Kaliher, Secretary

Curt Abbott, President